

Recommendation Report

Authority	
Authority Name:	North West London Integrated Care Board (ICB)
Authority Address:	15 Marylebone Rd London NW1 5JD

Author	
Author Name:	
Author Title:	
Date:	

Project Definition	
Project Reference:	C
Project Name:	
Project Description:	<p>NHS North West London Integrated Care Board ("NHS NWL") (the "Authority") requires the provision of.</p> <p>Please see appendix A – Business case for full details.</p>

Procurement Summary
<p>The services fall under the Light Touch Regime under the Public Contract Regulations 2015 (as amended ("PCR")). A procurement process akin to aXXXXXXXXXXXX) was undertaken by Northwest London Integrated Care Board, in accordance with the PCR). The process commenced with a Publication of a contract notice XXXXXXXXXXXXXXXX.</p> <p>ADD Detail IE Market engagement, process undertaken</p> <p>This is a recommendation report for the outcome of the tender with XXXXXXXXXXXXXXXX emerging as the Preferred Bidder.</p>

Current Status of Contracts

Project Approach	
Opportunity for aggregated competition/ collaboration:	
Reasons for not conducting aggregated competition/ collaborating (if applicable):	
Applicable Category Tower:	
Procurement Procedure/ Route:	The procurement process sits under the Light Touch Regime under the PCR, and a process akin to competitive dialogue was undertaken.
Justification for the choice of procedure – Competitive Dialogue:	
e-Tendering Portal Reference:	C
Contract Notice Reference:	
This Contract is divided into lots:	
Reasons for not dividing Contract into lots (if applicable):	

Project Organisation Structure	
Procurement Lead and Title:	
Programme Manager and Title:	

Senior Responsible Officer and Title:	
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Project Scope	
Funding Stream/ Budget Code:	
Business Case Approved:	
New Projects Form Completed and Approved:	
Estimated Length of Contract:	
Terms and Conditions of Contract:	

Tender Plan	
Standard Selection Questionnaire (if multi stage process)	
Date Contract Notice and SQ Released:	
Deadline for Clarification Questions:	
Date EOI and SQ Returned:	
Bidders that returned a SQ responses:	

Any bidder conflicts of interest detected, and subsequent measures taken:	
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Bidders' de-selected and reasons why:	
Bidders shortlisted and invited to Dialogue sessions and submit Final bids:	

Dialogue Meetings	
Date Request to participate in dialogue letters sent:	
Dialogue meetings date:	

Invitation to Tender

Date ITT Released:	
Deadline for Clarification Questions:	
Date ITT Returned:	
Bidders that have withdrawn from tender:	
Bidders that have returned tender response:	
Bidders' de-selected and reasons why:	
Reasons for rejection of any abnormally low tenders:	

Evaluation Team	
Quality:	
Finance:	
Any conflicts of interest detected, and subsequent measures taken:	All Evaluators completed a Conflict-of-interest form. There were no Conflicts declared.

Evaluation Criteria	
Most Economically Advantageous Tender in line with the weighting criteria summarised below.	
Evaluation Criteria Sections	Weighting %
Quality (including Social Value)	80.00%
Pricing	20.00%
Total Weighted	100.00%

Evaluation Scores Summarised – Lot 1				
Ranking	Bidder	Total Qualitative Weighted Score (%)	Total Financial Weighted Score (%)	Final Score

<p>Please See Attached Appendix C – Evaluation Summary for All scores and weightings</p> <p>Pricing</p>				

Costs relating to NWL ICB

GDPR and Patient Identifiable Data (PID)		
GDPR will be covered off by the terms and conditions of the contract.		
<table border="1"> <tr> <td style="background-color: #d9e1f2;">Statement Validated by:</td> <td>N/A</td> </tr> </table>	Statement Validated by:	N/A
Statement Validated by:	N/A	

TUPE
<p>TUPE implications apply as identified by the incumbent provider during the tender process. A full set of impacted staff and related costs have been shared anonymously as part of the tender process for each lot. The commercial submissions by each of the successful bidders fully considers the TUPE information shared and have confirmed that the TUPE costs are accounted for within the financial envelope.</p>

Implementation Plan
<p>The contract commences on XXXXXXXX. Mobilisation and transition of services from existing suppliers will be carried out between XXXXXXXXXXXXXXXXXXXXXXXX.</p> <p>There will be no activity transferred for this contract award.</p> <p>The service commencement date is XXXXXXXXXX.</p>

Economic and Financial Standing

Reporting	
Winning bidder identity and reasons, and if known any subcontracting levels and main subcontractor identities:	
Reasons for any decision not to make an award:	
Reasons why any non-electronic communication has been used for a tender submission:	

Recommendation
<p>The recommendation is to award the contract to:</p> <ul style="list-style-type: none"> •

Authorised by:

Name (print):	Charlotte Michael
Designation:	Category Director, Community Mental Health, and Professional Services, North West London Procurement Services
Signature:	
Date:	

Name (print):	Lee Jackson
Designation:	Managing Director, North West London Procurement Services
Signature:	
Date:	

Name (print):	
Designation:	Head of Finance,
Signature:	

Date:	
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